



City of
OLYMPIA

**BUSINESS D
NAMELESS
1122 CLOVER
OLYMPIA WA**

November 5, 2003

SUBJECT: Olympia Wellhead Protection – Business Pollution Prevention Program

Dear NAMELESS,

You may be aware that your business is located in the City of Olympia's wellhead protection area (WHPA). Being in a wellhead protection area means any pollutants or chemicals entering groundwater at your site could reach city water supply wells.

Two years ago you received a hazardous waste inspection from the Thurston County Health Department and the City of Olympia. As a result of the site visit, the specialists verified safe handling, storage and disposal of hazardous material by your company and many others in the WHPA. Good job!

As part of an ongoing wellhead protection program, county and city specialists will visit about one third of the hazardous material handling companies that are located in the WHPA every other year. Each business will be visited within a six-year cycle. The businesses that represent the greatest perceived risk will receive more frequent technical assistance visits. Perceived risk will be assessed on your proximity to the city's wells, the type and amounts of hazardous material stored, past compliance, and whether or not this self report form is returned with disposal receipts.

Please take a few minutes to review and return the enclosed form. To make it as easy as possible, the form already lists information we gathered during the last inspection about your hazardous materials management. Some of our information may be incomplete and we ask that you update the form to reflect current practices. **In addition, the Health Department asks that you photocopy and attach your most recent disposal receipts or waste manifests for each hazardous waste produced at your site.** A pre-addressed and stamped envelope is provided here for you to return the survey.

If you have any questions or need assistance, please contact the county's Business Pollution Prevention hotline at 786-5456 during normal working hours. Even if your inventory has not changed or you do not produce a hazardous waste stream, please return the survey by November 24th. Thank you for your commitment to protecting our drinking water.

Respectfully,

Patrick Soderberg
Thurston County Environmental Health

Victoria DeCillo
City of Olympia